



## RESPONDING TO COVID-19

ProVerus LLP is committed to your success in every way. This commitment extends to the health and safety of our community. We wish to update you on the status of our operations as we do our part to help minimize risk associated with the COVID-19 outbreak.

Our office remains open for business in accordance with our local legislation.

We continue to take precautions that allow us to provide full services to our clients in the safest manner possible:

- We welcome drop-off of incoming materials at reception and electronic forms of communication where desired as an alternative to person-to-person contact
- Complimentary hand sanitizer and face masks are available at our front door
- We continue to support remote work schedules as feasible for staff to reduce contact in our workplace
- We undertake additional sanitization measures in our workplace
- We provide ongoing updates for our personnel on COVID-19 developments and safety protocols
- We closely monitor Alberta Health Services, Canadian Public Health Agency and World Health Organization
- We follow regulations and guidance from our local health authorities, including prescribed quarantine requirements.

We kindly ask that our clients, suppliers and business associates follow prescribed guidelines when interacting with us as well. If you are feeling unwell, have travelled outside Canada within the past 14 days, or have interacted with someone who is ill, please refrain from visiting our office. We would be happy to make arrangements for services with you by telephone and email.

The federal government has announced support measures to assist individuals and businesses being financially impacted by the COVID-19 pandemic. See <https://www.canada.ca/en/department-finance/news/2020/03/canadas-covid-19-economic-response-plan-support-for-canadians-and-businesses.html> for information.

We remind you that our commitment to our clients and community extends beyond accounting, and we welcome you to contact us if you have questions or concerns. As always, we wish you the very best.

ProVerus LLP  
July 2, 2021